

# FY21 - Total Operating Expense (TOE)

## Total Operating Expense (TOE)

## Targets and Thresholds

1	2	3	4	5	6	7	8	9	10
2.00	1.50	1.00	0.50	0.00	-0.80	-1.60	-2.40	-3.20	-4.00

## Description

Total Operating Expense is a Unit Indicator that measures the total of all expenses to plan.

## Measurement Period

This performance indicator will be measured each month and cumulative scores will be reported as Year-To-Date (YTD) result.

## Data Source and Calculation

<b>Source</b>	-	FPR Line Report, TOTAL OPERATING EXPENSE LINE. For National measurement, refer to the Controllable Expense line on Monthly Income Statement (Corporate Financial Reporting)
<b>Indicator Value</b>	-	% all expenses to plan
<b>Business Rule</b>	-	$\left(\frac{YTD\_Actual\_Amount}{YTD\_Planned\_Amount} - 1\right) \times 100$
<b>Decimal Precision</b>	-	Two Decimals

## Data Validation

Run the FPR Summary Report in EDW:

EDW – Accounting – Shared Reports – GL(eaGLE) – Financial Reports – Financial Performance - 2. Financial Performance Report - FPR Line

Select Calendar Month and Year

Select organization hierarchy – level (Area/Region, PFC for District/Division, Lead Finance # for individual office)

Select specific Area, Region, District, Division, or Office – Execute report

Total Operating Expense (may be on page 2 of report) – YTD % Plan column

## Applicable Positions / Units, Measurement Depth and Weight:

Scorecard Name	Depth	Weight	Total Weight Towards Composite
Area Retail Delivery and Marketing	Area	7.5%	7.5%
District Retail Delivery and Marketing	District	7.5%	7.5%
MPOO	MPOO	7.5%	7.5%
Post Office 22 or above	LF	7.5%	7.5%
Post Office 21-20	LF	7.5%	7.5%
Stations or Branch (MCS/SCS) - PCES & 26	LF	7.5%	7.5%
Region Logistics	Region	7.5%	7.5%
Region Processing and Maintenance	Region	7.5%	7.5%
Division Logistics	Division	7.5%	7.5%
Division Processing and Maintenance	Division	7.5%	7.5%
ISC	LF	7.5%	7.5%
REC	LF	7.5%	7.5%
Plant	LF	7.5%	7.5%
HQ CCBSO	Nation	7.5%	7.5%
HQ CCMO	Nation	7.5%	7.5%
HQ CFO	Nation	7.5%	7.5%
HQ CHRO	Nation	7.5%	7.5%
HQ CIO	Nation	7.5%	7.5%
HQ CTO	Nation	7.5%	7.5%
HQ GC	Nation	7.5%	7.5%