

### RECEIVED

July 30, 2024

AUG 0 1 2024

Mr. Ivan Butts President National Association of Postal Supervisors 1727 King Street, Suite 400 Alexandria, VA 22314-2753 Certified Mail Number 958907105270068477012

Dear Ivan:

The Postal Service is revising the order of reviewers for the Field Unit Level Mitigation Policy for FY2024. The intent is to enhance the review process by having reviews performed by headquarters indicator sponsors earlier in the process and prior to review by the respective Vice President.

The purpose of this change is to have the VP Area Retail and Delivery Ops, VP Regional Processing Ops, and Sr. Director Regional Logistics as the final approver. The appropriate subject matter expert (SME) will review and validate the mitigation request prior to the final VP approver decision. This will enable better informed decision making and improved delegation of responsibilities.

We have enclosed a copy of the modified Mitigation Process Flow chart. Installation heads are not affected by this change.

Please contact James Timmons at extension 2324 if you have any questions or concerns.

Sincerely,

For Bruce A. Nicholson

Director

Labor Relations Policies and Programs

Enclosure

#### **RETAIL & DELIVERY**

**UNIT INSTALLATION HEAD (POSTMASTER)** 

### District Manager -

Approve or Disapprove\*

\*If disapproved, Installation Head may resubmit directly to: HQ Indicator Sponsor

Area Director Field Human Resources & Exec Mgr Finance & Budget (Area) -Recommendation Area VP

# **HQ Indicator Sponsor** - Approve/Disapprove\*

\*If disapproved, NO further Appeal

#### Area VP -

Approve/Disapprove\*

\*If disapproved, NO further Appeal

NPA Team - Review, Verify and Publish

#### **PROCESSING**

**UNIT INSTALLATION HEAD (PLANT MANAGER)** 

# Sr. Director Division Processing Ops Approve or Disapprove\*

\*If disapproved, Installation Head may resubmit directly to: HQ Indicator Sponsor

Area Director Field Human Resources & Exec Mgr Finance & Budget (Area) -

Recommendation VP Regional Proc Ops

# **HQ Indicator Sponsor** - Approve/Disapprove\*

\*If disapproved, NO further Appeal

### **VP Regional Processing Operations -**

Approve/Disapprove\*

\*If disapproved, NO further Appeal

NPA Team - Review, Verify and Publish

#### **LOGISTICS**

**UNIT INSTALLATION HEAD (MGR LOGISTICS)** 

# Director Division Logistics Approve or Disapprove\*

\*If disapproved, Installation Head may resubmit directly to: HQ Indicator Sponsor

Area Director Field Human Resources & Exec Mgr Finance & Budget (Area) -

Recommendation Sr Director Regional Logistics

### **HQ Indicator Sponsor -**

Approve/Disapprove\*

\*If disapproved, NO further Appeal

**Sr. Director Regional Logistics** - Approve/Disapprove\*

\*If disapproved, NO further Appeal

NPA Team - Review, Verify and Publish